



REASONABLE ADJUSTMENTS POLICY

Considering the Needs of all Learners

TSYP is fully committed to unimpeded access to assessment and will consider the needs of all potential Learners, including those with a range of impairments (which in the case of a teaching qualification would not prevent them from discharging their teaching duties competently on qualifying). To this end, TSYP strives to make its qualifications and associated assessment tasks accessible to all those Learners who can demonstrate their competence. However, if it is felt that, despite the accessibility of the qualifications, a Learner with a particular assessment requirement should be offered extra assistance, this will be done. In such cases, TSYP will make reasonable adjustments for Learners with assessment requirements to ensure that they can access assessment and demonstrate attainment.

Maintaining the Integrity of the Qualification

Whilst TSYP allows a range of reasonable adjustments to accommodate Learners' special assessment requirements and make every effort to accommodate individual requests, TSYP does not authorise adjustments which would prevent Learners on any TSYP qualification from functioning effectively or qualifying. Equally, reasonable adjustments that could be seen to provide an unfair advantage will not be granted. The qualifications approved by TSYP are competence-based, and Learners will, therefore, be assessed on their ability to meet all the specified assessment criteria to attain the awards towards which they are working. This means that the reasonable adjustments allowed by TSYP will not invalidate the assessment requirements set out in the specifications for the qualifications.

General Principles Underpinning Reasonable Adjustments

- Reasonable adjustments are made to an assessment for a qualification to enable a disabled Learner to demonstrate his or her knowledge, skills and understanding of the levels of attainment requirement by the specification for that qualification.
- Reasonable adjustments are available for Learners who have a range of difficulties, e.g., speech, physical, visual, hearing impairments and/or learning disabilities.
- Evidence of the requirement for a reasonable adjustment may be required.
- The Learner's individual needs will determine the nature of the adjustment decision.
- Reasonable adjustments must not give the Learner an unfair advantage over other Learners.
- Reasonable adjustments must not compromise the quality, integrity and validity of the qualification.
- There are no circumstances when the health and safety of a Learner should be compromised in the name of assessment. Assumptions should not be made about a disability posing a health and safety risk but the health and safety of all Learners and others must always be of paramount importance.
- The Learner has a responsibility to raise issues related to reasonable adjustments before a course commences or as soon as a need for such adjustments is identified.
- TSYP are only required by law to do what is "reasonable" in terms of providing adjustments. What is reasonable will depend upon the individual circumstances, the cost implications and the practicality and effectiveness of the adjustment.

- Failure to comply with the regulations outlined in this policy document may lead to a Learner’s results being invalidated and certification being withheld.

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