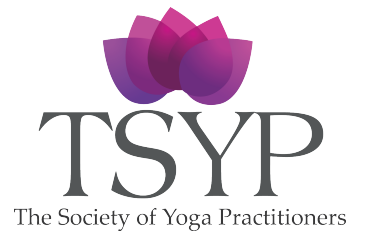


Risk Assessment Form



Venue Details including postcode:

External		Hazards Identified/Action Taken	Date
Vehicle Movement & Parking			
External Lighting			
Access			
Internal		Hazards Identified/Action Taken	Date
Warmth			
Quality & Cleanliness of Floor			
Slips & tripping Hazards			
Furniture Storage/Stacking			
Fire		Notes	
Policy on Candles			
Extinguishers			
Evacuation procedure & rally point			
Information			
Venue Contact Person:			
First Aid Kit(s):			
Student records to hand?	Register?	Notes	